



Agenda Item Number: 2008-4-6F

BERNALILLO COUNTY BOARD OF COUNTY COMMISSIONERS

Meeting Date: April 22, 2008

Department: Fleet/Facilities **Staff Contacts:** Tom Zdunek, Fleet/Facilities Department Director
Tim West, Deputy County Manager-Public Works

TITLE: Purchase and Installation of Vehicle Emergency Equipment

ACTION: Motion to approve the use of RFB #0043-07 –JJ for the purchase and installation of emergency equipment for Public Safety vehicles exceeding \$300,000, with New Mexico Emergency Products.

SUMMARY:

On June 13, 2007, the County Manager executed a four-year Agreement for Police (Sheriff's Department) Vehicle Equipment with New Mexico Emergency Products, based upon bids received pursuant to Request for Bids #0043-07-JJ (Attachment 1). The purpose of this Agreement is to provide for the purchase and installation of emergency lighting, decaling and other related safety equipment for Sheriff's Department and other County Public Safety vehicles.

Sheriff's Department purchases under this Agreement in Fiscal Year 2007 exceeded \$262,000; and are projected to exceed \$300,000 in Fiscal Year 2008. For the current fiscal year, the Agreement was included in the budget for Fleet & Facilities Department, consistent with Administrative Resolution 88-2006. It is anticipated that expenditures will average \$300,000 per year for the remainder of the contract.

Administrative Resolution 88-2006 requires Commission approval for costs exceeding \$300,000 under the multi-year Police (Sheriff's Department) Vehicle Equipment Agreement with New Mexico Emergency Products. This approval will apply to the remainder of the Agreement term.

ATTACHMENTS:

1. Agreement CCN # 2007-0317

FISCAL IMPACT

This agreement will be utilized by multiple departments throughout Bernalillo County on an as-needed basis. Account numbers and expenditures will be determined by the requesting department.

STAFF ANALYSIS SUMMARY

COUNTY MANAGER

See Summary. I recommend Board approval. TL 4/17/2008

DEPUTY COUNTY MANAGER FOR PUBLIC WORKS

The make-ready contract previously executed by the Manager is expected to exceed his funding authorization, and will require Board approval for its continued use when exceeding \$300,000. I recommend approval. TW 4/8/08

LEGAL

Approved as to form only provided all purchasing procedures followed. Deborah S. Seligman, Legal 4/8/08

FINANCE

Budget

Approval of this item will allow the County to acquire the specified goods and/or services in an amount exceeding \$300,000, under an already existing contract. The purchase of these goods and/or services will be utilized by several departments throughout the County and therefore funding will be utilized from various line items. Stephanie Manzanares, Financial Services Administrator II 3/27/08

Purchasing

Proper purchasing procedures were followed in the solicitation, evaluation and award of RFB #0043-07-JJ, Police Vehicle Equipment: Furnish, Installation and Service. Phillip Lee, Purchasing Administrator 4/3/08

Contracts

Contract Control Number 2007-0317 was issued between the County and New Mexico Emergency Products for the Police Vehicle Equipment: Furnish, Installation and Service bid. Phillip Lee, Purchasing Administrator 4/3/08

Risk Management

The Contractor shall provide a certificate of insurance naming the County as an additional insured with the like kinds and amounts of insurance referenced in Section 12 of the Agreement. David A. Baca, Risk Management Director 4/7/08