

BERNALILLO COUNTY

Zoning, Building, Planning & Environmental Health
111 Union Square SE, Suite 100
Albuquerque, NM 87102
(505) 314-0350 Fax: (505) 314-0480



BOARD OF ADJUSTMENT

APPEAL OF ZA / CDRA DETERMINATION

OWNER		PHONE
MAILING ADDRESS	CITY	ZIP

AGENT		PHONE
MAILING ADDRESS	CITY	ZIP

SITE ADDRESS		
DIRECTIONS		
LEGAL DESCRIPTION		
MAP #	CURRENT ZONE(S)	PROPERTY ACREAGE
UPC #	PROPOSED ZONE(S)	SUBDIVISION NAME
EXISTING BUILDINGS & USE		
PROPOSED BUILDINGS & USE		

SCOPE OF WORK

DETAILED INFORMATION

I hereby acknowledge that I have read this entire application and affirm that all of the provided information is correct. I agree to comply with the requirements of Bernalillo County and the State of New Mexico as outlined in all applicable laws, ordinances and regulations.

Printed Name _____

Signature _____

Date _____

Board of Adjustment

The Board of Adjustment is a seven-member hearing body assigned to hear and determine appeals of decisions made by the Zoning Administrator.

APPEAL REQUIREMENTS

- Appeals are required to be made in writing on the appropriate forms available from the department
- Appellants should provide a copy of the Notice of Decision from the Zoning Administrator with their application
- For site plans larger than 11" x 17", appellants must provide an additional 11 copies of the plan with their application
- Appeals must include specific details of the error, abuse of discretion, or where the decision of the Zoning Administrator was not supported by evidence in the matter
- Signs, issued by Bernalillo County that advertise the appeal, are required to be posted on the subject site for the duration of the posting period
- Applications may only be filed during the 15-day appeal period outlined by the decision of the Zoning Administrator
- If an appeal is withdrawn, the filing fee shall not be refunded

FILING FEES

- \$75.00 shall accompany each appeal on lots of one acre or less
- \$100.00 is required for each appeal on lots of more than one acre

PROCEDURES

- The Board of Adjustment may take the following actions regarding the appeal:
 - affirm the decision of the Zoning Administrator;
 - overturn the decision of the Zoning Administrator; or
 - modify the decision and/or conditions of the Zoning Administrator
- A final decision made by the Board of Adjustment may be appealed to the Bernalillo County Commission