



Agenda Item Number: 2009-4-6B

## BERNALILLO COUNTY BOARD OF COUNTY COMMISSIONERS

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Meeting Date: April 13, 2009

Department: Parks & Recreation    Staff Contacts: Ed Chismar, Director - Parks & Recreation  
Julie M. Baca, Deputy County Manager -  
Community Services

**TITLE:** 2009 Summer Lunch Program

**ACTION:** Motion to approve:

1. Submission of application to the State of New Mexico Family and Nutrition Bureau.
2. Meal Service Agreement with APS.

### SUMMARY:

The Parks and Recreation Department requests approval to submit an application to the State of New Mexico Family Nutrition Bureau for the 2009 New Mexico Summer Food Service Program. The program provides a free nutritious sack lunch to youth between the ages of 1 through 18 years old at over 45 sites throughout the unincorporated area of the County and also provides free breakfast for youth at County Community Centers. Program duration is June 8<sup>th</sup> – July 31<sup>st</sup>, 2009 (except July 3<sup>rd</sup>, a County designated holiday).

All meals will be prepared by Albuquerque Public Schools (APS) Central Kitchen which is identified in the grant application as the Local School Food Service provider. The cost for the standard daily lunch is \$2.15/each and \$1.39/each for breakfast. If applicable, meals picked up at Central Kitchen will be discounted @ \$.09 per meal. The discounted rates are \$2.06 for lunch and \$1.30 for breakfast.

The Department is projected to serve approximately 97,500 lunches and 9,350 breakfasts to program participants. Contingent on the total amount of meals served, the County will expend approximately \$327,287; approximately \$222,622 on meals, \$102,686 in salaries and \$1,979 on supplies/miscellaneous, which is fully reimbursable through the State of New Mexico Family Nutrition Bureau under this grant.

### ATTACHMENTS:

1. Application to State of New Mexico Family Nutrition Bureau
2. Summer Food Service Program Agreements with APS (4 originals)

### FISCAL IMPACT

Summer Lunch Program:    BC07-588800-04GY    \$375,000\* (\*\$327,287 noted in paragraph 3 of Summary above based on projected number of lunches and breakfasts served. Actual cost will vary.)

All expenses to operate the Summer Lunch Program are reimbursable through the State of New Mexico Family Nutrition Bureau grant.

## **STAFF ANALYSIS SUMMARY**

### **COUNTY MANAGER**

The Summer Lunch Program ensures that children are offered the opportunity to eat at least one nutritional meal per day. The cost is fully reimbursable through the State of New Mexico. I recommend Board Approval TL 03/16/2009

### **DEPUTY COUNTY MANAGER FOR COMMUNITY SERVICES**

The Parks and Recreation Department has strived to obtain additional funding to open additional meal sites throughout the unincorporated area. This program is available to any child ages 1-18. I Recommend Board Approval. JMB 03/16/2009

### **LEGAL**

Approved as to form and legal sufficiency. JSL 3/13/09

### **FINANCE**

#### **Budget**

Approval of this agenda item will allow the department to submit the grant application and approve the Meal Service Agreements with APS. The funding is available in 12901 Summer Lunch Program. Pat Vigil, Financial Service Administrator II, 3/5/2009

#### **Purchasing**

Purchasing procedures are being followed. Purchase Orders will be issued after the agreements are fully executed. Anita J. Maldonado, Senior Buyer 3/10/09

#### **Contract**

Contract Control Numbers have been assigned, CCN#2009-0162 for the application and CCN#2009-0161 for the agreements, by the Purchasing Department. Anita J. Maldonado, Senior Buyer 3/10/09

#### **Risk Management**

No comment required. David A. Baca, Risk Management Director 3/5/09