

County of Bernalillo

State of New Mexico

BOARD OF COUNTY COMMISSIONERS
ALAN B. ARMIJO, CHAIR
DISTRICT 1
E. TIM CUMMINS, VICE CHAIR
DISTRICT 4
TERESA L. CORDOVA, MEMBER
DISTRICT 2
DEANNA ARCHULETA, MEMBER
DISTRICT 3
MICHAEL BRASHER, MEMBER
DISTRICT 5
THADDEUS LUCERO, COUNTY MANAGER



KAREN L. MONTOYA, ASSESSOR
MAGGIE TOULOUSE, CLERK
MERRI RUDD, PROBATE JUDGE
DARREN WHITE, SHERIFF
PATRICK PADILLA, TREASURER

Purchasing Department

ONE CIVIC PLAZA, N.W.
ALBUQUERQUE, NM 87102
(505) 768-4013
FAX (505) 768-4067

December 12, 2007

TO: All Prospective Bidders
FROM: Dinah Esquivel, Purchasing Manager
Bernalillo County Purchasing Department
RE: REQUEST FOR BID(S): #0031-08-DE
AutoMARK VAT Preventative & Corrective Maintenance Services

On behalf of the County Clerks Office, the Purchasing Department is soliciting bids from contractors who provide both preventative and correctional maintenance services for AutoMARK Voter Assistance Terminals (VAT).

Sealed bids must be addressed to the Purchasing Department, One Civic Plaza N.W., 10th Floor, Room 10010, Albuquerque, New Mexico and received no later than 2:00 p.m. (local time), December 27, 2007, at which time the public opening and reading of bids received will begin. Delivery of bids is the sole responsibility of the bidder.

For registered vendors, the pertinent RFB document, including the specifications and the proposed contract documents can be downloaded through the purchasing website at no cost. For firms not registered, interested parties are welcome to register through the County's purchasing website, www.bernco.gov and pay the required fee of \$50.00 plus a convenience of \$1.49 to process payment by credit card or \$1.25 per e-check. Vendors are also welcome to contact Dinah Esquivel, at (505) 768-4007, or by e-mail desquivel@bernco.gov to request a hard copy document at a cost of 50 cents per page.

Questions regarding the bid submittal process, instructions to bidders or terms and conditions, shall be directed the Purchasing Manager, Dinah Esquivel (505) 768-4007 (phone), Fax (505) 768-4067, E-mail desquivel@bernco.gov.

xc: RFB File #0031-08-DE