



Agenda Item Number: 2009-6-6A

BERNALILLO COUNTY BOARD OF COUNTY COMMISSIONERS

Meeting Date: June 23, 2009

Department: Fleet/Facilities **Staff Contact:** Tom Zdunek, DCM for Public Works
Toby Perea, Fleet/Facilities Director

TITLE: Bulk Gasoline and Diesel Fuel for Bernalillo County owned and leased vehicles

ACTION: Motion to:

1. Award of RFB#0047-09-NL – Bulk Gasoline and Diesel Fuel to Hodges Oil Company, Inc.
2. Authorize the County Manager to execute the price agreement between the County and Hodges Oil Company, Inc. for Bulk Gasoline and Diesel Fuel

SUMMARY:

On April, 9, 2009, the Purchasing Department solicited RFB 0047-09-NL for the purchase of bulk gasoline and diesel fuel with a bid opening date of May 19, 2009. Eight bids were received on behalf of the RFB with the lowest responsive, responsible, bid from Hodges Oil Company, Inc. A summary of bid results is included in Attachment #1.

The term of the price agreement will be for (4) four years and shall establish per gallon pricing for fuel purchases for County owned and leased vehicles at the three existing County owned fuel depots. In the event new locations are added, the specifications of the bidding document included a provision to increase the annual quantities based on the needs of the County.

County Resolution No. AR 88-2006 requires Board approval for the purchase of goods or services which exceed \$300,000. Projected fuel expenditures for the current fiscal year will exceed \$1,800,000. The Fiscal Year 2009/2010 car/gas/oil budget has been approved and established within the Public Works Fleet-Facilities Department Operating Budget for FY 2010. Due to the volatile oil market and additional fuel depot located adjacent to Fire Station #1 at 9819 2nd St NW, the anticipated expenditures will be \$2,100,000 in FY2010, and within budget.

ATTACHMENT:

1. Bid Summary

FISCAL IMPACT

No additional fiscal impact - Fiscal Year 2009/2010 budget \$2,518,444.00 has been approved within the Public Works Fleet-Facilities Operating Budget Vehicle Gas & Oil 541125-510102

STAFF ANALYSIS SUMMARY

COUNTY MANAGER

See Summary. I recommend approval. TL 6/17/2009

DEPUTY COUNTY MANAGER FOR PUBLIC WORKS

The County issued the RFB and received 8 bids. Hodges Oil was the lowest responsive bidder, allowing the continuation of reducing costs to the County using a wholesaler. I Recommend Approval. TZ 06/10/2009

LEGAL

Given that Resolution No. AR 88-2006 requires Board approval for the purchase of goods or services which exceed \$300,000.00, the proposed action is required to authorize the Manager to execute the agreement for the County. PFT 06/10/2009

FINANCE

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| Budget | Approval would authorize the County Manager to enter into a price agreement with Hodges Oil Company, Inc. for Bulk Gasoline and Diesel Fuel the term of the agreement to be (4) four years. Funding is available within the General Fund (11001-510102-541125). Stephanie Manzanares, Financial Services Administrator II, 06/08/2009. |
| Purchasing | All purchasing procedures have been followed for RFB #0047- 09-NL – Bulk Gasoline and Diesel Fuel. Natara Landrau, Buyer 06/08/09 |
| Contracts | A Contract Control Number will be issued upon receipt of a fully executed Agreement to Hodges Oil Company, Inc. Natara Landrau, Buyer 06/08/2009 |
| Risk Management | The Contractor shall provide a certificate of insurance naming the County as an additional insured with the like kinds and amounts of insurance referenced in Section 12 of the RFB. David A. Baca, Risk Management Director. 06/10/2009 |