

**County of Bernalillo**  
STATE OF NEW MEXICO



2400 BROADWAY, S.E.  
ALBUQUERQUE, NEW MEXICO 87102  
PUBLIC WORKS (505) 848-1500

**Building Permit for Swimming Pools**

Building Permit # \_\_\_\_\_ Contractor \_\_\_\_\_

Contact Person \_\_\_\_\_

Phone No. \_\_\_\_\_

Legal Description: Lot \_\_\_\_\_, Block \_\_\_\_\_ Subdivision \_\_\_\_\_

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**Procedure to obtain a Building Permit for a Swimming Pool.**

1. Contract Bernalillo County Public Works Division. Development Review Section at 848-1500 to arrange a site visit with a Development Review Inspector at the site of the proposed swimming pool.
2. If the Inspector determines that a Grading and Drainage Plan will not be required. Complete the "HOLD HARMLESS AFFIDAVIT AND VARIANCE REQUEST FOR SWIMMING POOL" and return this form together with the affidavit to the County Zoning, Building and Planning Department.
3. If the Inspector determines that a Grading and Drainage Plan is required. Contact a registered Professional Engineer to prepare a Grading and Drainage Plan and submit to the Development Review Section for review and comment. The Development Review Section is located at 2400 Broadway S.E.

NOTE: In some cases, it may be necessary for the Inspector to confer with a supervisor or other County personnel prior to completing this form. In this case, you will be contacted by phone as to the results on the field inspection.

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**THIS AREA TO BE FILLED IN BY DEVELOPMENT REVIEW SECTION**

\_\_\_\_\_ This site does not need a Grading and Drainage Plan- OK TO ISSUE PERMIT

\_\_\_\_\_ This site REQUIRES a Grading and Drainage Plan- DO NOT ISSUE PERMIT

By: \_\_\_\_\_ Date: \_\_\_\_\_