



County of Bernalillo

Health and Social Services
111 Union Square SE Suite 300
Albuquerque, NM 87102
PHONE -314-0310
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SPECIAL EVENT APPLICATION
FOR PERMIT TO OPERATE A FOOD CONCESSION
\$30.00

FOOD SERVICE TRAINING WILL BE OFFERED TWO WEEKS PRIOR TO THE EVENT. PERMIT WILL BE ISSUED AFTER COMPLETION OF INITIAL INSPECTION

1. EVENT _____

2. LOCATION OF EVENT (Address) _____

3. DATES OF EVENT _____ TIME OF BOOTH SETUP _____

REQUESTED TIME OF INSPECTION _____

4. NAME OF CONCESSION OR BOOTH _____

5. APPLICANTS NAME _____ PHONE/FAX _____

6. APPLICANTS ADDRESS _____

Name of food facility for offsite preparation _____

Address _____ Phone _____

7. If **POTENTIALLY HAZARDOUS FOOD IS TRANSPORTED** to the event:

- What is the length of **time in transport**? _____
- How is the food to be kept? **Hot or cold** _____

8. **HAND WASHING FACILITIES:**

- Plumbed sink ___ or gravity flow container ___
- As a minimum, you need 5 gallons in a container with a spigot, to leave hands free for washing, a bucket for wastewater, soap, and single use paper towels

9. Where will utensils be cleaned and sanitized? _____

10. LIST ALL FOODS TO BE SERVED

Include how you plan to keep **Potentially Hazardous Food** hot or cold

FOOD ITEM	OFF SITE PREP YES OR NO	COOKING PROCEDURES (e.g. deep fry, grill, bake)	FOOD TEMPERATURE HOLDING METHOD
Example: Chile Beans	No	Cooked on stove in booth	Steam table

NO HOME FOOD PREPARATION OR STORAGE IS ALLOWED

I have read/understand and will comply with, the Temporary Food Facility requirements.

Signature of applicant _____ Date _____

FOOD HANDLERS IN YOUR BOOTH

DATE OF FOOD TRAINING
