



E-Payables Enrollment/Revision/Cancelation Form Bernalillo County

E-Payables is the preferred payment method for Bernalillo County vendors who are able to accept Visa / MasterCard as payment. Once enrolled, Bernalillo County will provide the vendor with a credit card account number to keep on file. This credit card account will have available funds when Bernalillo County approves an invoice; an electronic remittance advice will be sent via e-mail, or fax, along with approval to charge the card for that amount.

Please mail, fax or email forms to:

Bernalillo County, One Civic Plaza NW, 10th floor, Albuquerque, NM 87102

Fax: (505)-468-7201

Email: accountspayable@bernco.gov

Enrollment Revised Cancel

Vendor Name:	
Doing Business As:	
Authorized Printed Name:	
Authorized Signature:	
Email Address for remittance advice: (preferred)	
Fax Number for remittance advice:	
Phone Number:	
Date:	

I certify that the information above is true and correct, and that I, as a representative for the above named company, hereby authorize Bernalillo County to make payment via e-Payables card program. This authorization remains in full force until Bernalillo County receives written notification requesting a change or cancellation.

If you require additional information please call Jennifer Perez @ 505.468.7422.

Bernalillo County Office Use Only

Approved by:	Entered By:	Date:
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