

## SWPPP REVIEW CHECKLIST

**1. Submit a Stormwater Quality Control (SWPPP) Permit Application.**

Go to:

[www.bernco/DRforms](http://www.bernco/DRforms)

and fill out **Submittal** form. See **Chapter 8** in this book for fee. **SWPPP** plans need to be submitted to the **BCPWD**. The **SWPPP** BMPs will be inspected by **BCPWD**.

**2.** Development involving land disturbance equal to or greater than one acre requires an **(SWPPP)** in accordance with **EPA NPDES Phase II Regulations**. An acceptable **SWPPP** and certification that an **NOI** has been submitted to the **EPA** are required prior to any development. Disturbance of areas larger than  $\frac{3}{4}$  acre require an ***Air Quality, Fugitive Dust Permit*** from the ***City of Albuquerque Environmental Health Department***.

**3. Site/Project Information**

- a.** Name
- b.** Address
- c.** Lat and Long
- d.** Location in relation to **Tribal Lands**
- e.** **Federal** or non-Federal Facility
- f.** **NPDES Permit** or **Tracking Number**

**4. Contact Information/Responsible Parties**

- a.** Operator
- b.** Project Manager or Site Supervisor
- c.** **SWPPP** Contact
- d.** **SWPPP** Preparer
- e.** Subcontractor
- f.** 24-Hour Emergency Contact

**5. Nature and Sequence of Construction Activity**

**6. Description of Soils, Slopes, Vegetation and Current Drainage Patterns**

- 7. Area Estimates and Runoff Coefficients**
  - a. Total area of project
  - b. Estimated disturbed area, including off-site fill and borrow areas
  - c. Estimated percentage of impervious area prior to disturbance
  - d. Runoff coefficient prior to disturbance
  - e. Estimated percentage of impervious area following disturbance
  - f. Runoff coefficient following disturbance
- 8. Receiving Waters**
  - a. Description of receiving waters
  - b. Description of receiving storm drain facility
  - c. Description of impaired waters or waters subject to TMDLs
- 9. Description of Sensitive Areas and Methods to be Used to Protect Them**
- 10. List of Potential Sources of Sediment and Other Pollutants**
- 11. Endangered Species Certification**
- 12. Historical Preservation Review**
- 13. List of Applicable Federal, Tribal, State or Local Storm Water Programs**
- 14. Maps**
  - a. General location map
  - b. Undeveloped Site Map
    - i. Direction of flow and approximate slopes
    - ii. Natural features to be preserved
    - iii. Location of all waters including wetlands
    - iv. Location of storm water discharges to surface waters
    - v. Locations of storm drain inlets
  - c. Developed Site Map
    - i. Include items above and:
      1. Areas and timing of soil disturbance
      2. Areas that will not be disturbed
      3. Locations of major structural and non-structural BMPs
      4. Location and timing of stabilization measures
      5. Locations where stabilization has been completed

**15. Description of BMPs**

- a.** Minimize disturbed area
- b.** Phased construction activity
- c.** Control drainage from off-site areas
- d.** Soil stabilization
- e.** Slope protection
- f.** Storm drain inlet protection
- g.** Perimeter controls and sediment barriers
- h.** Sediment trap design specifications
- i.** Established stabilized construction entrances
- j.** Additional BMPs

**16. Good Housekeeping**

- a.** Material Handling and Waste Management
- b.** Building material staging areas
- c.** Designate washout areas
- d.** Vehicle maintenance and fueling
- e.** Allowable non-storm water discharge management (equipment/vehicle washing, etc.)
- f.** SPCC plan
- g.** Additional BMPs

**17. Post-construction BMPs**

- a.** Seeding
- b.** Ponds etc.

**18. Inspections**

- a.** Personnel
- b.** Frequency
- c.** Log
- d.** **BCPWD** (inspects to ensure that the Contractor is complying with the **SWPPP**).

**19. Delegation of Authority**

**20. Corrective Action Log**

**21. Recordkeeping**

**22. Log of Changes to SWPPP**

- 23. Training**
- 24. Final Stabilization**
- 25. Signed Operator Certification**
- 26. Construction General Permit**
- 27. NOI and Acknowledgement from EPA**

<http://cfpub.epa.gov/npdes/noicontact.cfm>