

City of Albuquerque
Department of Senior Affairs Advisory Council

714 Seventh Street SW
Albuquerque, NM 87102



Jorja Armijo-Brasher, Director

Richard J. Berry, Mayor

DSA Advisory Council Meeting
CASA Kitchen
February 23, 2015

Minutes

- I. Meeting Called to Order by Debby Knotts – 12:02 pm
 - a. Present: Debby Knotts, Mabel Padilla, Marianne Chiffelle, Susan White, Greg Lopez, John Romisher
 - b. November 2014 Minutes were approved.
 - c. February Agenda was approved.
- II. Center Manager: Introduction & Comments
 - a. Danny Holcomb was announced as the new Division Manager for Nutrition/Transportation.
- III. Public Participation
 - a. Cheryl Hunt, Senior Advocate, attended the meeting. She is concerned that a member of the Sun Van committee is not a part of the DSA Advisory, she would like to see comments from new DSA employees in newsletters, she would like to have more people participating with representative contact during Senior Day at the Legislature in Santa Fe, and she would like to know what the schedule is for the next Stakeholders meetings.
- IV. Administrative Reports
 - a. Director Report – Jorja was not present; therefore report was given by Anthony Romero and Karen Lopez
 - a. ABQ Together Update
 1. Anthony reported that DSA is in the process of having 2 briefings with the Mayor and President's and CEO's of companies. They are tentatively scheduled for March 11 and March 24, 2015. The Stakeholders meetings will be scheduled after those meetings.
 - b. Santa Fe Trip Review
 1. Anthony said the trip went well. He thinks the Council still needs to explore scheduling a visit during a time when the Legislature is not in session.
 - c. Budget Process
 1. Karen reported that DSA is in the middle of the budget process and has had their budget hearing. She said DSA did not have a lot of requests, however they did put in for a revenue enhancement for a fee for the

youth program at the Multigenerational Centers. The budget is due to the City Council on April 1, 2015.

b. Division Reports

a. Recreation – Rhonda Methvin

1. Manzano Mesa will be having a Volunteer Recognition this afternoon and Los Volcanes will be having one on Wednesday, February 25, 2015. DSA receives Popejoy Hall tickets each year and this year we were provided with about \$75,000 in tickets to distribute to seniors. We are utilizing a lottery system to distribute the tickets so the process is fair for the participants. So far participation in this program has increased. North Domingo Baca will be dedicating their Veterans Wall on Thursday, February 26, 2015 at 9:30 am. The 50+ Senior games are continuing. We are waiting on equipment for the North Valley Fitness Room. We are still having some issues with the flooring at the Highland Senior Center. There will be a date change in the distribution of the Activities Catalog. They will now be distributed in mid-June and mid-December. We hope to have all members with new membership cards by July 1, 2015 and we are working on setting up a video link at all our centers.

b. Social Services – Joy Klotz

1. Home Services and I&A will soon have a new building. The Volunteer Programs will be undergoing an audit the first week in March. The Case Management Supervisor position is now vacant. HR will be screening applicants for the vacant Program Supervisor position. Selections have been made for new hires in I&A and Home Services. DSA will be participating in the Caregivers Conference in November.

c. Nutrition/Transportation – Danny Holcomb

1. The new Meal Site Supervisor, Tyler Dunn, started today. The Valentines Dance had over 200 participants from the Meal Sites. He met with Solid Waste on Friday to look at routing software for nutrition drivers. We are hoping this software will allow the division to redirect duties to extend hours.

d. Fiscal – Karen Lopez

1. The Committee of the Whole will meet February 26, 2015 to discuss the CIP markup. The State Capital Outlay is due April 10, 2015. She is helping Danny Holcomb on getting new vehicles for the department. Fiscal will be fully staffed beginning March 10, 2015 with the addition of the new Accountant I.

V. Council Business

a. Council Member Reports

- a. Marianne Chiffelle reports the staff at Manzano Mesa has been painting and cleaning the facility. She has met with Natasha, the new Center Supervisor, and given her some suggestions. They are having their Volunteer Recognition today. The roof will be fixed soon.

- b. Greg Lopez reports he has joined the North Domingo Baca Multigenerational Center. He also has joined the Aging & Long Term Services Conference Committee.
 - c. Debby Knotts announced Jody Weidner has left as the Manager of Highland and accepted a position in Silver City, NM. Julianna Brooks, the Program Coordinator, is now the Acting Manager.
 - d. Susan White reports she got some addresses for people over 60 years of age in the South Valley and mailed out copies of the newsletter Cheryl puts out for the meal site. So far the meal site has not seen any results.
 - e. Mabel Padilla reports members can get a 20% discount coupon to Papa Felipe's restaurant that benefits the Friends of Bear Canyon at the center. She said the facility is clean and members look happy. She also said there are a lot of trips posted in their bulletin board.
 - f. John Romisher reports he toured the outside of Los Volcanes. He has met some members of the center as well as the Center Manager, Maria. He is impressed with the library, gift shop, and members. He said Maria is very personable and he is looking forward to working with her.
- b. Advisory Council Business
 - a. Cards & Pins
 - 1. Cards and pins need to say "Council" and not "Board"
 - b. Open Meetings Act training
 - 1. Would like to know if there are any new training classes being offered that the council can take as a group or perhaps a refresher course.
 - a. DSA will inquire with Boards & Commissions
 - c. Communication with County, City, and State Officials
 - 1. Will be an agenda item at the next scheduled meeting
 - d. By-Laws Review
 - 1. Changes/additions to Articles I-IV of the By-Laws were reviewed and voted upon
 - a. Article II – Section 3 C changes were accepted
 - b. Article II – Section 4 changes were accepted
 - c. Article III – Section 2 C changes were accepted
 - d. Article III – Section 3 changes were accepted
 - e. Article III – Section 4 changes were accepted
 - f. Article IV – Section 2 changes were accepted
- c. Old/New Business
 - a. Upcoming Events
 - 1. List of events was passed out to members
 - b. Suggestions for future agenda items
 - 1. DSA Advisory Council column in newsletters
 - 2. Communication with County, City, and State Officials
 - 3. Articles V-VII of the By-Laws
 - 4. Coat Drive

VI. Announcements

- a. No announcements

VII. Adjournment

- a. Meeting was adjourned at 1:48 pm.

**Next meeting will be March, 16 2015 – Highland Senior Center
131 Monroe NE**