



# *City of Albuquerque*

## *Department of Senior Affairs Advisory Council*

714 Seventh Street SW  
Albuquerque, NM 87102

Jorja Armijo-Brasher, Director

Richard J. Berry, Mayor

DSA Advisory Council Meeting  
Los Volcanes Senior Center  
May 19, 2014

### **Minutes**

- I. Meeting Called to Order by Debby Knotts – 12:00 pm
  - a. Present: Marianne Chiffelle, Susan White, Debby Knotts, and Mabel Padilla.  
Absent: Agnes Vallejos
  - b. April 2014 Minutes were approved.
  - c. May Agenda was approved.
- II. Public Participation
  - a. Cheryl Hunt – Advocate Coordinator at Encino Terrace
- III. Speakers
  - a. CABQ Information System Staff – Mickey Fehr
    - a. Discussed the Sirius Software system DSA is using.
  - b. Catherine Offutt – My CD
    - a. Provided handouts and discussed the MyCD program.
- IV. Council Business
  - a. Council Member Reports
    - a. Marianne Chiffelle did not have anything to report.
    - b. Mabel Padilla reports Bear Canyon is running smooth – it is clean and the food is great. Mabel did state she has been hearing complaints from members at Manzano Mesa that the lunch tables are too close together and it is causing problems for people trying to get around. Kathy Black will look into this issue.
    - c. Susan White did not have anything to report.
    - d. Debby Knotts reports she taught her cooking class and did a presentation for Stop Senior Hunger Month. She reports she has heard concerns with the operating hours of Highland. People have stated they cannot attend the center because it is closed by the time they get out of work. Rhonda Methvin said Catherine Offutt is working on a survey that will be sent out to members to address concerns such as the hours of operation. Debby would like to know if DSA can promote center activities at other city facilities. She also would like to know if there can be new activities at Highland.
  - b. Advisory Council Business
    - a. Albuquerque did not get the Senior Olympics for 2015/2016. The council would like to know if a formal debrief with the committee can be conducted with DSA.

- b. The council would like to have 2 minutes for council center reports with a 5 minute maximum time period and a new highlight/issue format. They would like to see the meeting last about 1 ½ hours with a 2 hour maximum time period. Also, they would like to have 2 minutes per person for public participation with 5 minutes maximum.
- c. Debby will send out memos to city councilors to invite them to meeting being held in their districts.
- d. Members would like to start eating lunch with the center members again.
- e. The June meeting will be held on June 23, 2014 with the location to be determined at a later date.

V. Administrative Reports

- a. Introduction of new Senior Personnel/Labor Relations Officer – Leanne Martel
  - a. Leanne with been with DSA for about one month now. She worked at the State of New Mexico for 20 years, with her last two years at the Los Lunas Community Program. She has had the opportunity to visit all the centers.
- b. Division Reports
  - a. Fiscal – Karen Lopez
    - 1. The City is approaching the end of the fiscal year. DSA Fiscal is down one staff member. They are working on contracts for next fiscal year and closing out FY/14. There is a city council meeting tonight to vote on the FY/15 budget. DSA has a new fund to track grant funds and this is from money earned though the AAA. DSA has \$16 million available in the budget and we did not receive any increase in funding.
  - b. Nutrition/Transportation – Kathy Black
    - 1. Kathy is working on creating documents with the committee of volunteer drivers and staff. Nutrition/Transportation has 9 vacant positions. They are struggling to make units for transportation. They are hoping to use volunteer drivers and use trips from centers.
  - c. Recreation – Rhonda Methvin
    - 1. Barelhas has a new center manager – Patty Gutierrez. DSA is working on hiring a manager for Los Volcanes. We are also working on creating a Veterans Wall at Barelhas. Stop Senior Hunger is going well. DSA is partnering with Adelante to do a benefits enrollment in July. DSA is partnering with United Health Care to put on a bowling tournament. The heating and cooling is fixed at North Domingo Baca. The spray park will be opening at Mazano Mesa. DSA is working on completing the Annual Report. The Activities Catalog will be out the second week in July.

VI. Upcoming Events

- a. RSVP Breakfast on 5/23/14 at Hotel Albuquerque from 8:00-11:00 am.

VII. Adjournment

- a. Meeting was adjourned at 1:55 pm.

**Next meeting will be Monday, June 23, 2014 – Location TBD**