



City of Albuquerque

Department of Senior Affairs Advisory Council

714 Seventh Street SW
Albuquerque, NM 87102

Jorja Armijo-Brasher, Director

Richard J. Berry, Mayor

DSA Advisory Council Meeting
Manzano Mesa Multigenerational Center
September 15, 2014

DRAFT

Minutes

- I. Meeting Called to Order by Debby Knotts – 12:07 pm
 - a. Present: Debby Knotts, Mabel Padilla, and Marianne Chiffelle
Absent: Susan White
 - b. July 2014 Minutes were approved.
 - c. September Agenda was approved.
- II. Center Manager: Introduction & Comments
 - a. Ed Nunez, North Valley Senior Center Manager, has been the Interim Manager at Manzano Mesa Multigenerational Center since July. He previously worked at Manzano Mesa before he was promoted to Center Manager at North Valley Senior Center in 2010. He has been working on fixing problems at Manzano Mesa such as the roof, showers, and partitions. They are down in staffing numbers but everyone has picked up and done more. Ed mentioned Councilor Harris is having an event at the center on September 25, 2014.
- III. Public Participation
 - a. Phil Hunt, former lapidary instructor at Palo Duro, attended the meeting.
 - b. Cheryl Hunt, Senior Advocate, mentioned the Senior Law Office is understaffed. She was wondering why Palo Duro Senior Center was not listed on page of satellite centers. It was explained to Ms. Hunt that Palo Duro is not a meal site and that is why it is not on that list. She also mentioned that while at Palo Duro Senior Center she noticed that the center did not have out any Quick Guides. She asked them why as was told that it was because people were taking more than one copy. Rhonda Methvin, Recreation Division Manager, will address this with the manager at Palo Duro.
- IV. Administrative Reports
 - a. Director Report
 - a. Update on new member nominations
 1. Debby and Jorja have reviewed applications and have 3 possibilities for nominations. The applicants will be contacted to see if they are still interested in the position. We still need representatives for the Village of Los Ranchos and Tijeras.
 - b. DSA Retreat

1. Will be September 19, 2014 at the North Domingo Baca Multigenerational Center. A copy of the draft agenda was passed out to all Council members. This is an employee training, team building, and appreciation.
- c. October Meeting: NM Secretary for Aging and Long Term Services
 1. Discussed changing the date for the council's Santa Fe trip from January to November and inviting Gino Rinaldi. Marianne will check with the Governor's Office for an available date in November.
- d. Other Items
 1. All our centers have received accreditation. DSA is asking City Council to do a proclamation and all Advisory Council members are asked to attend the meeting. The date of that council meeting has not yet been determined.
 2. Jorja introduced Danny Holcomb, Interim Division Manager for Nutrition and Transportation. He was been with DSA for three years and prior to that he spent 16 years with the Transit Department.
- b. Associate Director Report
 1. Anthony thanked everyone for the cards he received after the passing of his father. The Conference on Aging in August went well. If any Advisory Council member would like to be on the committee for next year let him know and he will submit your name. DSA is out of the tri-fold brochures. We are trying to get funding to print more. The Caregiver Conference will be held Saturday, November 1, 2014 at the Sandia Resort from 8:30 am – 4:00 pm. He has been working with Jorja on making a strong dialog for the 2030 demographic shift. Council will be shown the presentation once it is completed. Anthony explained the Associate Director position had been a part of DSA 9 years ago and it is not an appointed position. He will be working on special projects, communications, and Labor Relations among the numerous other job responsibilities. He is happy to have been chosen for the position and hopes it will add value to the department and the division managers. DSA will be interviewing soon for the two vacant Division Manager positions.
- c. Division Reports
 - a. Recreation – Rhonda Methvin
 1. Recreation is short two multigenerational center managers – she hopes to announce the selections this week. Recreation has received three new positions – 1 general services worker and 2 positions for sports & fitness. The first annual DSA bowling tournament was held last week at Lucky 66 Bowling Alley. There were 140 participants and they had a wonderful time. Channel 13, Channel 41, and the Albuquerque Journal provided coverage of the event. The Barelás Fiesta will be held Saturday, September 27, 2014. There will be food, entertainment, pickleball, arts & crafts fair, Zumba demo, APD HMU, AFD, McGruff the Crime Dog, and a kid's zone. The Sports & Fitness catalog will be out in November before the Thanksgiving holiday. Staff is working on fixing the bathrooms at Manzano Mesa.

- b. Social Services – Anthony Romero
 - 1. RSVP is getting new office space at Highland Senior Center. There will be a grand opening celebration in November. Yolanda Gradi with RSVP retired. Home Services is also getting new office space. DSA is working with Family & Community Services to obtain the space.
- c. Nutrition/Transportation – Danny Holcomb
 - 1. Supervisors have been helping out with the workload since Kathy's retirement. Betty Sedillo has been promoted to the position of Head Cook. Interviews were conducted for Meal Site Coordinators. Two meal site coordinators will start soon. Interviews were conducted for the three vacant driver positions. Interviews will also be conducted for the vacant Kitchen Aide positions. There is one cook position vacant at North Domingo Baca Multigenerational Center.
- d. Fiscal – Karen Lopez
 - 1. Fiscal will be getting two positions. DSA has received a second allotment of money from the state for the MyCD grant. Councilor Harris gave DSA \$23,000 for new computers at Manzano Mesa Multigenerational Center. The Office of Internal Audit conducted audits at Highland, Barelas, and CASA. The fiscal staff is still working on closing out FY14. DSA received \$600,000 in GO Bond money. DSA is working on the mapping process for SAM entries. DSA has acquired new equipment for membership cards. \$73,000 is being spent for sports & fitness equipment.

V. Council Business

- a. Council Member Reports
 - a. Marianne Chiffelle had nothing to report.
 - b. Debby Knotts reported Highland changed their dances from Saturday's to one per month on a Wednesday. 80 people attended the first Wednesday dance. The next dance will be on September 24, 2014. On September 25, 2014 Highland will be having a Volunteer Appreciation from 2-4:00 pm and it will be a 1950's theme. They are having a special luncheon this Thursday and the theme is Western.
 - c. Mabel Padilla reports things are good at Bear Canyon Senior Center. She inquired if a new custodian has been hired for Bear Canyon and Rhonda said one had not been hired yet. Mabel said the members of Bear Canyon are happy with the center.
- b. Advisory Council Business
 - a. Senior Centers and community gardens
 - 1. Will be an agenda item at a future meeting
 - b. Plan for engaging City Council members
 - 1. Discussed inviting councilors to meeting at the centers in their districts. A list will be provided to Marianne and she will invite the councilors.
 - c. Preparing for next Legislative Session
 - 1. Working on getting a meeting in Santa Fe in November.
 - d. Coat Drive Project update
 - 1. Marianne will contact KOAT and provide an update at the next meeting.

- c. Old/New Business
 - a. Upcoming Events
 - 1. Barelas Fiesta – September 27, 2014 10:30 am – 3pm
 - b. Suggestions for future agenda items
 - 1. Ways to recruit new council members
- VI. Announcements
 - a. Attend upcoming events – Barelas Fiesta and DSA Retreat
- VII. Adjournment
 - a. Meeting was adjourned at 1:32 pm.

**Next meeting will be Monday, October 20, 2014 – North Valley Senior Center
3825 4th St NW**

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