



City of Albuquerque
Department of Senior Affairs Advisory Council

714 Seventh Street SW
Albuquerque, NM 87102

Jorja Armijo-Brasher, Director

Richard J. Berry, Mayor

DSA Advisory Council Meeting
Highland Senior Center
March 16, 2015

Minutes

- I. Meeting Called to Order by Debby Knotts – 12:10 pm
 - a. Present: Debby Knotts, Mabel Padilla, Marianne Chiffelle, Susan White, Greg Lopez, John Romisher
 - b. February 2015 Minutes were approved.
 - c. March Agenda was approved.
- II. Center Manager: Introduction & Comments
 - a. Julianna Brooks is the interim manager at Highland. She said Mondays are the busiest days at Highland but it is getting busier all the time. All classrooms are booked. NM Jazz is providing entertainment and classes. The centers special luncheons are selling out.
- III. Public Participation
 - a. Trish Lopez with the NM film industry spoke about a program for teens to help seniors called "Teeniors." Tech savvy teens will be helping seniors. Debby asked for a narrative of the program be emailed to board members.
 - b. Cheryl Hunt, Senior Advocate, attended the meeting. She provided updated information to be placed in the new Quick Guide. She was also concerned that the dates for cleaning weeks at the centers is not advertised. Rhonda explained that the dates are listed in the activities catalogs.
 - c. Judy Simmons, a resident at Encino Terrace, attended the meeting.
- IV. Administrative Reports
 - a. Director Report
 - a. 2030 Dialogue on the Future
 1. DSA had the first meeting with the Mayor and members from business and community organizations on March 11, 2015. It was well attended by the decision makers from several organizations. They loved the idea of creating an age friendly blueprint. There will be one more meeting on March 24, 2015. We hope to have a summit in June and a meeting to present the blueprint in September/October.
 - b. Division Reports
 - a. Recreation – Rhonda Methvin

1. The restrooms at Manzano Mesa should be repaired this week. The floor will be put in at Highland this week. North Valley is still waiting on equipment for the fitness room.
- b. Social Services – Joy Klotz
 1. The audit of the volunteer programs was completed and the results should be sent soon. The auditor was complimentary of the program. RSVP will soon be moving to their new offices at Highland. Home Services is now fully staffed.
- c. Nutrition/Transportation – Danny Holcomb
 1. The grand opening of breakfast service at North Doming Baca will be March 17, 2015. There will be entertainment. Staff changes have been made at some sites and members have been sending in compliments for the new cooks at Palo Duro, Los Volcanes, and North Domingo Baca. Tyler Dunn has started his new position; however he is still splitting his time between CASA and North Domingo Baca. He will be planning a spring event for the meal sites. The County may be shutting down the Pajarito Meal Site and turning it into a visitors centers. Members from Pajarito would be moved to the Rio Bravo Meal Site. With help from the Solid Waste software, we have reduced our routes from 12 to 11. We hope to create a new route by July 1, 2015 to expand our hours of service. We will be conducting interviews for a driver, kitchen aide, and meal site coordinator.
- d. Fiscal – Karen Lopez
 1. Fiscal is fully staffed. We will be implementing a paperless timekeeping system – Kronos. Staff will soon be trained on the new system. The State CIP is due April 10, 2015. Had a meeting regarding AAA funding with Family and Community Services. The City is still working on its budget.

V. Council Business

a. Council Member Reports

- a. Marianne Chiffelle thanked Rhonda for work she has done with getting repairs done at Manzano Mesa. She said there will be Legislative Town Hall meeting at different senior centers. The first one will be on March 28, 2015 at Manzano Mesa. The Children's Freedom Festival will be April 22, 2015 and will include 300 children from Kirtland Elementary School.
- b. Greg Lopez reports there are no issues with North Domingo Baca. They have started serving breakfast.
- c. Debby Knotts reports Highland will be having a special luncheon next week.
- d. Susan White reports there was an incident at Pajarito where she was accused of taking food. She was not pleased with the way Danny handled the situation. She wanted to make sure any changes that are made to the articles she writes for newsletters are sent back to her so they can be reviewed by the County.
- e. Mabel Padilla reports she attended the Health Fair at Bear Canyon. She said it was well attended and there were lots of vendors on site. There was a raffle and the fair and everyone seemed to be enjoying themselves.

- f. John Romisher reports he has visited Los Volcanes three times. He and the center manager compiled a list of priorities for the center.
 - b. Advisory Council Business
 - a. By-Laws Review
 - 1. Changes to Articles V-VII of the By-Laws were reviewed and voted upon
 - a. Article VI – Section 1 changes were accepted
 - b. Article VI – Section 4 changes were accepted
 - 2. The changes to the By-Laws were voted upon and approved as amended.
 - b. Strategies for communication with government officials or entities
 - 1. Tabled to a future meeting
 - c. Coat Drive committee
 - 1. Tabled to next scheduled meeting
 - c. Old/New Business
 - a. Upcoming Events
 - 1. List of events was passed out to members
 - b. Suggestions for future agenda items
 - 1. Coat Drive be listed as the first item of advisory council business at the next meeting
- VI. Announcements
 - a. No announcements
- VII. Adjournment
 - a. Meeting was adjourned at 1:38 pm.

**Next meeting will be April 20 2015 – Barelas Senior Center
714 7th St SW**