



**Agenda Item Number: 2008-5-7A**

## **BERNALILLO COUNTY BOARD OF COUNTY COMMISSIONERS**

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**Meeting Date:** May 27, 2008

**Department:** Clerk **Staff Contacts:** Robert Adams, Deputy Clerk  
Jaime Diaz, Elections Administrator  
Julie M. Baca, Deputy County Manager for  
Community Services

**TITLE:** ATA Temporary Employment Services

**ACTION:** Motion to approve the contract with ATA Services exceeding the \$300,000 limit for expenditures on existing County-wide Price Agreement for ATA Temporary Services.

### **SUMMARY:**

Pursuant to Resolution AR 88-2006, contracts with expenditures that will exceed \$300,000 require Board approval. The County currently has a price agreement in place with ATA Temporary Service as the primary vendor to be utilized for temporary staff support. Due to the previous Central New Mexico Community College (CNM) election, and the need to have a fully staffed Primary Election, the aggregate amount of expenditures will exceed \$300,000. Currently the County Clerk's Office has encumbered approximately \$286,000.00 for these services.

The County Clerk's Office will utilize ATA Temporary Services for staffing purposes instead of hiring through County HR at a cost savings of \$110,000 per Election. Expenditures for the remainder of FY2008 are estimated at \$575,000 for temporary election support of approximately 102 temporary positions for the Primary Election being held on June 3, 2008.

### **FISCAL IMPACT**

The estimated amount of \$575,000 will be expended from BC01-08CS-Election Expense

### **STAFF ANALYSIS SUMMARY**

#### **COUNTY MANAGER**

Hiring staff through a temporary service has saved the County over \$500,000. I recommend Board approval. TL 5/12/08

#### **DEPUTY COUNTY MANAGER FOR COMMUNITY SERVICES**

Additional staffing is essential in the Clerk's office in order to conduct the CNM and Primary Elections. I recommend Board approval. JMB 5/12/08.

## **LEGAL**

The proposed action is required by AR88-2006. The Legal Department has previously reviewed and approved the Agreements. JSL 5/7/08

## **FINANCE**

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|------------------------|--|
| <b>Budget</b>          | Funding is available in BC01-08CS. Emily B. Hernandez, Financial Services Administrator I, 5/6/08  |
| <b>Purchasing</b>      | Due to on-going needs of the County, the aggregate expenditure for this Price Agreement will exceed \$300,000.00. Recommend approval of proposed motion. Dinah Esquivel, Purchasing Manager 5/5/2008 |
| <b>Contracts</b>       | The proposed motion does not require comment. Dinah Esquivel, Purchasing Manager. 5/5/2008   |
| <b>Risk Management</b> | No comment required. David Baca, Risk Management Administrator.  |