

# Submitting for Public Comment

The agenda is published no later than 5 business days prior to the meeting.

- Official Public Notice is sent out by Bernalillo County's Communication Services Coordinator, Communication Services Department.
- It is then available on the Bernalillo County Meeting Portal at: <http://bernalilocountynm.iqm2.com/Citizens/Default.aspx> and any member of the Public can submit for comment.
- To submit for public comment, you must visit the citizen portal at: <https://www.bernco.gov/boards-commissions/speak-at-a-meeting.aspx>
- Where you will see the ATAB meeting listed and any other meetings which are pending.
- The application works best when using **Internet Explorer and Microsoft edge Browsers.**

Select your preferred meeting:

The screenshot shows the 'SPEAK AT A MEETING' page. It includes a navigation menu on the left with items like 'Boards & Commissions Home', 'Agendas & Minutes', and 'Speak at a Meeting'. The main content area has the heading 'SPEAK AT A MEETING' and instructions to follow directions to sign up. A note states: 'PLEASE NOTE: The application below works best with Internet Explorer and Microsoft Edge browsers. If you are experiencing trouble signing up to speak, please call Commission Services Manager Julie Anne Baca at (505) 468-7083.' Below this is a table of meetings. A yellow arrow points to the table with the text 'Select the meeting'.

|        | Meeting Date          | Meeting Group                       | Meeting Type    |
|--------|-----------------------|-------------------------------------|-----------------|
| Select | 10/19/2020 4:00:00 PM | Addiction Treatment Advisory Board  | Regular Meeting |
| Select | 10/22/2020 9:00:00 AM | County Development Review Authority | Regular Meeting |

Enter the input preferred:

The screenshot shows the input preference section. It features a table with the same meeting data as above. Below the table is a label 'Please Select Your Input Preference:' followed by three radio button options: 'Sign-Up to Speak', 'Sign-Up to Speak & Leave Comment', and 'Leave Comment Only'. A yellow arrow points to the radio buttons with the text 'Select preference'.

|        | Meeting Date          | Meeting Group                       | Meeting Type    |
|--------|-----------------------|-------------------------------------|-----------------|
| Select | 10/19/2020 4:00:00 PM | Addiction Treatment Advisory Board  | Regular Meeting |
| Select | 10/22/2020 9:00:00 AM | County Development Review Authority | Regular Meeting |

Please Select Your Input Preference:

Sign-Up to Speak       Sign-Up to Speak & Leave Comment       Leave Comment Only

## Complete the Form and submit:

|        | Meeting Date          | Meeting Group                       | Meeting Type    |
|--------|-----------------------|-------------------------------------|-----------------|
| Select | 10/19/2020 4:00:00 PM | Addiction Treatment Advisory Board  | Regular Meeting |
| Select | 10/22/2020 9:00:00 AM | County Development Review Authority | Regular Meeting |

[View Selected Meeting Agenda](#)

### PLEASE COMPLETE THE FOLLOWING:

|  |   |  |                      |                      |
|--|---|--|----------------------|----------------------|
| <b>Meeting Date &amp; Time</b>                                     | <input type="text" value="10/19/2020 4:00:00 PM"/>              |  |                      |                      |
|  | Meeting Date  |  |                      |                      |
| <b>Meeting Group &amp; Type</b>                                    | <input type="text" value="Addiction Treatment Advisory Board"/> | <input type="text" value="Regular Meeting"/> |                      |                      |
|  | Meeting Group   | Meeting Type                                 |                      |                      |
| <b>Required: * First &amp; Last Name</b>                           | <input type="text"/>  | <input type="text"/>                         |                      |                      |
|  | First Name  | Last Name                                    |                      |                      |
| <b>Address, City, State, Zip<br/>(Required for Zoning Meeting)</b> | <input type="text"/>  | <input type="text"/>                         | <input type="text"/> | <input type="text"/> |
|  | Address   | City   | State                | Zip                  |
| <b>* Topic</b>   | <input type="text"/>  |  |                      |                      |
|  | Topic   |  |                      |                      |



Type the code from the image



If you are experiencing trouble signing up to speak, please contact Commission Services Manager Julie Anne Baca at (505) 468-7083.

### Some guidelines:

- Anyone can submit for public comment up to the start of the meeting
- Up to 2 minutes for each public comment is allowed