

County of Bernalillo

State of New Mexico

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Purchasing Department

ONE CIVIC PLAZA, N.W.
ALBUQUERQUE, NM 87102
(505) 768-4013
FAX (505) 768-4067

Date: March 27, 2008

Attn: All Prospective Offerors

From: Colin Spencer, Senior Buyer

Subj: **Request for Proposal (RFP) #30-08-CS**
Contract Attorney – Water Rights

The Bernalillo County Purchasing Department on behalf of the Bernalillo County Legal Department is requesting sealed proposals from prospective contractors to provide attorney services specializing in water law and federal environmental laws.

For registered vendors, pertinent RFP documents, including the Scope of Services and the proposed contract documents pertaining to this project can be downloaded through the purchasing website at no cost. For firms not registered, interested parties are welcome to register through the County's purchasing website, www.bernco.gov and pay the required fee of \$50.00 plus a convenience fee of \$1.49 to process payment by credit card or \$1.25 per e-check. Vendors are also welcome to contact Colin Spencer, at (505) 768-4388, or by e-mail cspencer@bernco.gov to request a hard copy of document at a cost of 50 cents per page.

Sealed submittals for the referenced proposal must be addressed and delivered, no later than **4:00 PM (local time), April 14th, 2008**, to the Purchasing Department, One Civic Plaza, 10th Floor, Room 10010, Albuquerque, NM 87102. The Purchasing Department will date and time stamp the sealed envelope upon receipt.

Questions regarding the proposal submission process, instructions to offerors or terms and conditions, shall be directed to the Senior Buyer, Colin Spencer via e-mail to cspencer@bernco.gov.

cc: RFP# 30-08-CS, File Copy