



**DWI Planning Council  
Meeting Minutes  
April 14th, 2016  
12:30 PM  
MATS Facility  
5901 Zuni Street SE**

**Voting Members:**

Billy Baldwin  
Sam Howarth  
Harris Silver, MD  
Ben Lewinger  
Keith Hartnett  
Linda Son Stone

**Guests:**

Ruben Garcia  
Linda Atkinson

**Non-Voting Members:**

Katrina Hotrum  
Fran Martinez-Romero  
Elena Rodriguez  
Beatrice Medina

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**1. CALL TO ORDER**

The meeting was called to order at 12:35 pm by Chair Baldwin.

**2. APPROVAL OF AGENDA**

- Motion to approve agenda offered by Howarth, seconded by Lewinger and will be reviewed and approved during the next scheduled meeting on May 12th-No quorum.

**3. APPROVAL OF MINUTES**

- **March, 2016**-Unable to approve March minutes due to no quorum, will review during next scheduled meeting on May 12<sup>th</sup>, 2016.

**4. NEW BUSINESS**

**Discussion:**

- **DFA Site Visit—April 19th -21st, 2016**
  - i. Fran stated that Michael Baldwin with DFA will be out visiting from April 19<sup>th</sup> thru 21<sup>st</sup>.
  - ii. Calendar notices were out to the Chairman/Vice-Chair; Michael Baldwin will meet with the Chair's and discuss any issues and answer any questions.

- iii. Chair and Vice-Chair are invited and scheduled to meet on April 19<sup>th</sup>, 2016 at 1pm at the MATs location -5901 Zuni SE, Albuquerque NM 87108.
- iv. Billy Baldwin will work on Open-Ending questions for the meeting.

**Informational:**

District 1-Thomas Scharmen term will be ending in May. Recommended as a Nominee- Theresa Carr as a replacement for District 1.

**Upcoming:**

**DWI Grant Council April 26<sup>th</sup>, 2016 in Santa Fe to allocated FY16 Grant Applications**

- i. Fran stated all Counties will be going before the DWI Grant Council, April 26<sup>th</sup> in Santa Fe to present their applications-Mandatory that all fiscal agents attend. At the end of the day, the Council will let us know if our application is approved and estimate how much funding will be allocated.
- ii. Fran Martinez-Romero will send out presentation to all council members to review.

**5. Old Business**

**a. Attendance and Quorums**

Reports were distributed regarding attendance.

**b. Next meeting**

Next regular meeting will be held May 12th, 2016.

**6. Public Comment**

**7. Adjournment**

Meeting adjourned at 1:15 p.m.



**SUBMITTED BY:**


A handwritten signature in black ink, appearing to read "Beatrice Medina", is written over a horizontal line.

**Beatrice Medina**

7.14.16  
Date

**APPROVED BY:**

  
**Billy Baldwin, Chair**

  
**Date**