



**DWI Planning Council
Meeting Minutes
September 11, 2014
12:30 PM
MATS Facility
5901 Zuni Street SE**

Voting Members:

Sylvia Sarate, Chair
Billy Baldwin
Thomas Scharmen
Keith Hartnett
Harris Silver, MD
Sam Howarth

Non - Voting Members:

Katrina Hotrum
Fran Martinez-Romero
J. Gregg Sanchez

1. CALL TO ORDER

The meeting was called to order at 12:30 pm by Chair Sarate.

2. APPROVAL OF AGENDA

Hartnett moved to approve the agenda, Scharmen seconded, motion passed.

3. APPROVAL OF MINUTES

Hartnett moved that the minutes for July 2014 and August 2014 be approved as presented, Scharmen seconded. Motion passed.

4. NEW BUSINESS

a. Component Packet – Alternative Sentencing

Fran Martinez-Romero presented an informational packet to the Council and explained that Alternative Sentencing was one of the components of DFA. She stated that the goal is to present the different DFA components to the Council through the end of December so that an FY16 budget could be presented in January. Fran briefly detailed some of the forms in the packet:

- Brief description of DFA guidelines, requirements and allowances.
- The FY15 approved budget of \$650K, which is 15% of the entire budget. Fran reviewed the application and stated that the budget was for \$1M with in-kind services being provided through MDC, particularly the Community Custody Program. She stated that the program costs 2.5M of which the County funds \$500K, the balance was in-kind services to DFA.
- FY15 Summary Review. This detailed Mission Statement, grant budgets and brief description of the scope of work. Fran also stated that they did a monitoring site-visit seeking any findings.
- Copies of contracts with the specific agencies for FY15—their scope of work, reporting requirements and contract values. In addition to the MDC Community Custody Program, the County also funds the Youth Services Center. Both are County programs.

5. OLD BUSINESS

a. DWI Grant Council Meeting Scheduled for 10/07/214

1. FY14 Distribution Grant Reversion Application \$206,632

- Fran explained that, through amendment of the DWI Grant, there was a new process through DFA that allows for reverted funds to be given back the following FY. Of the total reversion amount of \$206,632, approximately \$150K was an over distribution amount that was received. Originally it was anticipated that the reversion would be about \$94K prior to these additional revenues.
- Fran stated that now, a new grant application was required. The application is due to DFA on September 19 and she is seeking Council approval of the budget. This grant funding is to be used for treatment and prevention solely, with 65% allocated for treatment through NM Highlands University, particularly the Social Work Pilot Project housed here at PSC. The other 35% valued at \$71,632, will focus on prevention. Funding will be disbursed for use by Forensic Behavioral Health Services, 2 additional schools, Albuquerque Cab Co., Prevention Works social media campaign and promotional items. Keith asked how social media was being utilized and examples such as Facebook, ads at movie theaters, Lobo facilities and athletes, and bus advertising were given. Also, In reviewing the budget for approval, Sam asked what the \$50K for ISR was for. Fran explained that they evaluated all the DFA programs for fidelity.

- Motion to approve the budget was then offered by Hartnett, seconded by Baldwin and approved unanimously.

b. FY14 Final Budget Reports

1. DFA

Fran briefly detailed the budget reports submitted to DFA:

- Detox Program--\$1.7M is received every fiscal year as required by state statute. She stated that \$1.698M was expended. The balance of \$1.2K was not expended. Because this is a cost reimbursement grant, reversion of funds was not necessary.
- Distribution Grant-this is a quarterly distribution grant. The amount is determined by the State and the County is notified of how much funding is available for them to apply for. She explained that this was the grant that had the earlier reversion. This grant must be evaluated yearly and use evidence based approved programs. This is also the grant that requires the \$1M in-kind match from MDC, which we typically exceed.
- DWI Grant-awarded \$248,840, reverted \$1,413. Fran detailed the breakdown by component of this grant.

2. Traffic Safety Bureau

- Traffic Safety Bureau grant - awarded \$115K, unexpended \$22,304. These funds are generated by DWI offender fees. Fran stated that typically the County reverts less than 1%, however, APD was unable to fulfill their contractual obligations due to manpower issues so the unexpended amount was much higher than normal. She also stated that a tool has been implemented to track activities and that verification will be done in December to make sure contractual obligations can be fulfilled. If not, an amendment will be done.

6. Public Comment

Chair Sarate commented:

- 1) New books were distributed to Council members. She asked that any old books be returned for recycling.
- 2) A mandate was issued by the County Commission requesting that the names of Council members who missed two consecutive meetings be submitted to them. The member will then be contacted and asked if they are still interested in serving on the Council.

3) She was reappointed as Chair of the Council.

Director Katrina Hotrum reported:

Council members were given an amended DWI report. She also wanted to clarify that PIIP is part of the guidelines and is DFA approved. It is a provision that allows for emergency placement. She stated that APD/AFD drop off clients that are then stabilized at the facility. These are voluntary clients that are typically discharged from the hospital. This may at some point become our admission process since it typically changes a 45 minute intake process to a 5 minute screening, she said. Detox admissions are dropping for two reasons: PIIP and the loss of a Dr. at MOTU. This is causing PIIP numbers to increase. Contracts are currently being negotiated with APD/AFD and they are looking at Blue Cross/Blue Shield as well. This program is funded by the Detox Grant, with leveraged funding through Molina Healthcare and UNM Hospital. It costs \$400K to run this program and data is currently being collected to determine any further action.

7. Adjournment

Meeting adjourned at 1:15 p.m.

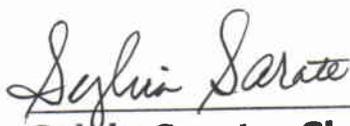


SUBMITTED BY:


Elena Rodriguez

10-9-14
Date

APPROVED BY:


Sylvia Sarate, Chair

10-9-14
Date