



**DWI Planning Council
Special Meeting Minutes
January 21st, 2016
12:00 PM
MATS Facility
5901 Zuni Street SE**

Voting Members:

Billy Baldwin (phone)
Sam Howarth
Ben Lewinger
Keith Hartnett
Rose Sena
Sylvia Sarate (phone)
Linda Son Stone (phone)

Non - Voting Members:

Katrina Hotrum
Fran Martinez-Romero
Elena Rodriguez
Beatrice Medina

1. CALL TO ORDER

The meeting was called to order at 12:00 pm by Vice-Chair Howarth.

2. APPROVAL OF AGENDA

Motion to approve agenda offered by Hartnett, seconded by Lewinger and approved.

3. NEW BUSINESS

a. Discussion: New Initiatives

No discussion offered.

b. Discussion: Planning Council Role Regarding Budget

No discussion offered.

4. OLD BUSINESS

c. FY17 Budget Proposals (Action Item)

1. Distribution

2. Detox

Director Katrina Hotrum presented. She stated that she had had a conversation with Sam and there was some disconnect regarding communication about the grant requirements, etc. I'd first like to discuss the timeframes for submitting our grant

application. We have put together some options and pros and cons for you. What I didn't articulate too well is that in this grant cycle, we have to write a formal grant with goals and outcomes, and if we don't have things set in stone so to speak, what happens is that we're measured on that and scored in future years on how well our grant application was and what our deliverables were. We are also audited. If we have, for example, Provider A that we want to contract with, we have to be very specific in our application and spell out our goals. Using Right Turns as an example, if we don't have the courts on board, we get evaluated on that, especially if we have to change things midstream. Then we are scored on that the next year. Rather than applying through the large distribution grant, if we waited to apply when the reversion grant comes out in September, we can then do new and innovative programs and we can pilot things. It is less cumbersome and a quick proposal process. Then in the future, we can figure out if we'd like to continue funding the program through in the grant application cycle. The proposals I have given you will help you understand where we are going and this body as a whole, can figure out whether or not they like this. In the future, anything new can be handled this way. Director Hotrum then reviewed the pros and cons of distribution vs. reversion funding. With these new programs, we are proposing using the planned reversion funding. We estimate having about \$100K yearly but that number can change dependent on other factors. Of that amount, 65% must go to treatment. The balance can then be used for different categories, which we typically use in prevention. However, what we can do with that money is have the subcommittees work on programs they'd like to try and move forward. Then, in the next fiscal cycle for the regular grant, we can have our goals ready. The only barrier to this is it doesn't come out until September, funding is awarded in early November and the funding expires June 30th. In those cases you have two options: tell the provider that they are a pilot project and the money will end in June. If we like your services, we will consider it again during the fiscal cycle. Sam then clarified, this funding doesn't come out until November, the new grant application is due two months later, we only have two months to determine whether we want to proceed with further funding, correct? Director Hotrum responded 'yes'. If you are comfortable with what the providers has done in that short period of time, you can chose to put into application. What I suggest she stated, is that we can maybe pilot projects for two years if they have other funding sources to cover them from July through November. Your options vary for funding, you can split costs between providers if you'd like. The other option is to keep doing what we are doing. That is slotting money in places and you not feeling like you have input into the process. My goal is for you to be able to do what you'd like. We have much more flexibility in doing so by using reversion funding. Hartnett asked then, there is a capacity to try Right Turns in the November timeframe, correct? Yes, we can either start it in the July timeframe or wait until November. My only concern though is that if you chose to do this in this grant application cycle, do we have our goals lined up? Do we have judges that are willing to consistently do this? The risks on our program side, evaluation side and scoring side is a barrier for us. I think the risk is high for us without clear goals. Moving forward, my thought is to use reversion funding for any new programs you may want to try. By forming subcommittees, you can proactively promote those programs. Howarth stated that we have two options: do we approve the Distribution Grant budget as it was originally proposed, with the understanding that we will provide \$18,200 in discretionary funding to Right Turns later in the year, or do we fund them in this current grant application.

Hartnett then motioned to approve the original proposal without funding for Right Turns, seconded by Sena and approved by all.

Motion to approve the Detox Grant budget was offered by Howarth, seconded by Hartnett and approved by all.

5. Public Comment

No public comments offered.

6. Adjournment

Meeting adjourned at 12:40 p.m.



SUBMITTED BY:

Elena Rodriguez

Date

APPROVED BY:

Billy Baldwin, Chair

Date