



**DWI Planning Council  
Meeting Minutes  
July 14th, 2016  
12:30 PM  
MATS Facility  
5901 Zuni Street SE**

**Voting Members:**

Billy Baldwin  
Sam Howarth  
Harris Silver, MD  
Ben Lewinger  
Keith Hartnett  
Linda Son Stone

**Guests:**

Ruben Garcia  
Linda Atkinson

**Non-Voting Members:**

Katrina Hotrum  
Fran Martinez-Romero  
Beatrice Medina

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**1. CALL TO ORDER**

The meeting was called to order at 12:38 pm by Chair Baldwin.

**2. APPROVAL OF AGENDA**

- Agenda Approved for July 14th, 2016.
- August DWI meeting cancelled

**3. APPROVAL OF MINUTES**

- Review July 2016 minutes. (No meeting for the month of August, 2016)

**4. NEW BUSINESS**

**Discussion:**

- Right Turns Program discussion. Meeting with the judges went well. Next action plan is for follow up by council members and email by Sam Howarth.
- Discussion on presenters for the DWI meeting with the Bernalillo County service providers. The council members will need to notify the DSAP coordinators Beatrice Medina or Anita Feltz who they would like to invite to present.
- Council to discuss at meeting schedule. Members recommended a quarterly basis. If approved a new schedule will need to be created and approved in August, 2016 to be posted on the BC DSAP web page.

- THE COUNCIL SHALL MEET AT LEAST ONCE IN A QUARTER AND MORE OFTEN AS BUSINESS NEEDS DICTATE.

**Informational:**

- Attendance Police Reviewed-Conference line set up for DWI meeting (505)-468-1592
- Council is requesting to meet with the DSAP budget Manager-Fran Martinez-Romero to review or draft a calendar for budget review and important dates regarding the budget. Ben Lewinger wants to work with Fran on creating a dashboard for the statistics of calendar (to track the activities and set goals)
  - Per Section 4 / 4.3.1 of the Bernalillo County DWI Planning Council Policies and Procedures (all members have a copy of this in their DWI binder)

**Upcoming:**

- THE COUNCIL WANTS TO REVIEW THE CONTRACTS AND WANT MONTHLY UPDATES FOR THE VENDORS THAT ARE NOT IN COMPLIANCE WITH THE DWI AND PREVENTION BUDGET FUNDS THAT ARE NOT OR THAT ARE MEETING THEIR SCOPE OF WORK. MORE DISUCUSSION TO COME FOR APPROVAL.

**5. Old Business**

**a. Next meeting**

Next regular meeting for discussion.

**6. Public Comment**

**7. Adjournment**

Meeting adjourned at 1:45 p.m.



**SUBMITTED BY:**

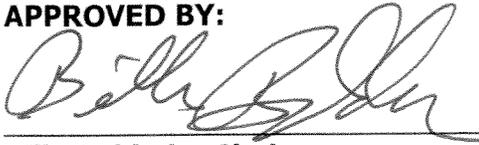
  
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**Beatrice Medina**

  
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**Date**

**APPROVED BY:**



**Billy Baldwin, Chair**

**Date** 9/8/16