

BERNALILLO COUNTY

Neighborhood Coordination / Planning & Development Services Dept.

111 Union Square St. SE, Ste. 100 / Albuquerque, NM 87102

PHONE: 468-7364 / FAX: 314-0480



Annual Report of Recognized Neighborhood **

Neighborhood Association: _____

1. Date of Annual Meeting: _____

2. Proof of Annual Meeting Notice: **NOTICE MUST BE ATTACHED TO BE APPROVED** (reasonable attempt must be made to give notice to every household & business within the association's boundaries, such as mail, signs, community/local newspaper, e-mail, etc.)

Number of notices prepared: _____ Method of Delivery: _____

3. Number of dues-paying members in previous year: _____
(If your association does not charge dues, please list the number of active members.)

4. Current issues of interest to the organization: _____

5. Officers/Board Members:

<u>Name</u>	<u>Address/Zip Code</u>	<u>Phone</u>	<u>Title</u>
1) _____	_____	_____	_____
2) _____	_____	_____	_____
3) _____	_____	_____	_____
4) _____	_____	_____	_____

6. Names, addresses, and phone numbers of **TWO CONTACTS** who will be placed on the monthly list of Recognized Neighborhood Associations and will receive notifications from the county, developers, etc.:

<u>Name</u>	<u>Address/Zip Code</u>	<u>Phone (h, w. or cell)</u>	<u>Email</u>
1) _____	_____	_____	_____
2) _____	_____	_____	_____

(Your Association is responsible for the update of this information. Neighborhood Coordination must be notified of any changes in the names for official notification. Failure to notify the County of any changes could result in delay of notification.)

7. Approved by Neighborhood: _____ Date of submission of Report _____

(Must be signed by at least three (3) officers)

President _____ Vice President _____

Secretary _____ Treasurer _____

This form and any other required documents must be **submitted within sixty (60) days following your annual meeting.

OFFICE USE ONLY	
Reviewed by: _____	Date _____
Compliance Approved by: _____	Date _____