

BERNALILLO COUNTY

Planning & Development Services
111 Union Square SE, Suite 100
Albuquerque, NM 87102
(505) 314-0350 Fax: (505) 314-0480
www.bernco.gov



BUILDING SECTION

**RE-ROOF
PACKET**

RE-ROOF PACKET

This packet contains:

- Re-Roof Permit Application

***NOTE:** A complete application is needed with all fields filled out correctly. Any incomplete applications will not be accepted.



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RE-ROOF PERMIT APPLICATION

Contractor Name: _____ Phone: _____

Owner's Name: _____

Site Address: _____

Re-roof: _____ Residential
_____ Commercial
Remove/Reinstall roof top equipment _____ Yes _____ No

Roof Type: Hip Gable Flat Other _____

Roof Pitch: _____ /12 Slope

Roof Deck: _____ Existing Roof Deck to Remain
_____ Re-Sheath or Sheathing Repair – (Requires use of sheathing and fasteners per most current Bernalillo County Building Ordinance)

Existing Roof Covering: _____

Existing Covering to be Removed: _____ Yes _____ No

Roofing Manufacturer: _____ Product Name _____

Note: When concrete/clay roof tiles are replacing any other type of roof covering, the existing roof structure (i.e. trusses, rafters, etc.) must be inspected and certified by New Mexico Licensed architect or structural engineer to verify existing structure is adequate for increased dead loads. Engineering inspection report shall be submitted with permit application.

Certification

For all work done under this permit, the permittee accepts full responsibility for compliance with all applicable Bernalillo County Building Ordinances, Manufacturer's installation specifications and approved ICC ES Report.

Inspections

Residential:

- FRAME Inspection whenever structural modifications have been done or re-sheathing of roof deck is part of scope.
- FINAL Inspection is required for all permitted work and when job is complete.

Commercial:

- All commercial re-roof projects must have inspections performed by 3rd party engineering/inspecting firm certified in the inspection of roof covering systems. All engineering reports and certifications must be submitted to Bernalillo County Building Department prior to completion of permit.

Signature

Date