



# Bernalillo County Planning & Development Services

111 Union Square St. SE • Suite 100 • Albuquerque, NM 87102  
Phone (505) 314-0350 • Fax (505) 314-0480

## Building Permit Application

### Site Information

Site Address: \_\_\_\_\_  
UPC No.: \_\_\_\_\_ Lot No.: \_\_\_\_\_ Block: \_\_\_\_\_  
Tract: \_\_\_\_\_ Parcel: \_\_\_\_\_  
Subdivision: \_\_\_\_\_ Unit No.: \_\_\_\_\_  
Owner: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Owner Address: \_\_\_\_\_

**Type of Application** Type of Permit: \_\_\_\_\_ (Official Use Only)

**Homeowner Permit**   
(Must have Homeowner Responsibility Form)

**General Contractor**   
(Provide "Contractor Information" Below)

New Construction  Addition  Modular  Alteration/Repair  Demolition

Wall (over 6')  Sign (over 6')  Solar Array  Swimming Pool

Proposed Project and use: \_\_\_\_\_  
\_\_\_\_\_

### Contractor Information

Business Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Qualifying Party: \_\_\_\_\_ NM License No.: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ NM License Type: \_\_\_\_\_  
Contact Mobile No.: \_\_\_\_\_ Email: \_\_\_\_\_

### Construction Data

No. of Stories: \_\_\_\_\_ Area of Footprint: \_\_\_\_\_

Valuation of Work: \_\_\_\_\_  
(Final valuation to be set by Building Official, 2009 IBC, Sec 109.3)

Area Calculations: (For Structures Proposed Under IRC)\*

Heated Area: \_\_\_\_\_

Garage Area: \_\_\_\_\_

Carport, Porches, Patios: \_\_\_\_\_

Total Area: \_\_\_\_\_

**\*For structures proposed under the IBC provide information on reverse side**

**Project Architect**

Firm: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Phone No.: \_\_\_\_\_

**Project Engineers**

Civil: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Structural: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Electrical: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Mechanical: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Plumbing: \_\_\_\_\_ Phone No.: \_\_\_\_\_

**Structure Design Information**

Occupancy Group: \_\_\_\_\_ Type of Construction: \_\_\_\_\_

(If mixed occupancy, indicate each occupancy group proposed)

Area Calculations: \_\_\_\_\_

(If mixed occupancy, indicate total area of each occupancy group proposed)

Total Area of Proposed: \_\_\_\_\_

Proposed Occupant Load: \_\_\_\_\_

(If mixed occupancy, indicate proposed occupant load for each occupancy group proposed)

Total Occupant Load of Proposed: \_\_\_\_\_

**Owner Acknowledgment:**

***By signing I acknowledge that I am the owner of record for the above mentioned property, and authorize the contractor or agent listed above to make application for permit as well as to handle all things in regards to the proposed project on my property as proposed herein, and I authorize Bernalillo County staff to conduct necessary inspections on my property as related to this permit application.***

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Permit Holder:**

***I agree and I understand that the issuance of this and any subsequent permits does not prevent the Bernalillo County Public Works Division, Environmental Health Department, Fire Marshall or the Albuquerque Metropolitan Arroyo Flood Control Authority (AMAFCA) from requiring additional compliance with the provisions of the respective codes and/or ordinances.***

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_