



BUILDING PERMIT FOR SWIMMING POOLS

**BERNALILLO COUNTY
PUBLIC WORKS DIVISION
Permit Section
2400 Broadway SE
Albuquerque, NM 87102
505-848-1500
FAX 505-848-1510**

Building Permit # _____ Contractor _____

Homeowner Name _____ Contact Person _____

Homeowner No. _____ Phone No. _____

Legal Description: Lot _____, Block _____ Subdivision _____

Address: _____

Procedure to obtain a Building Permit for a Swimming Pool.

1. Contact Bernalillo County Public Works Division Development Review Section at 848-1500 to arrange a site visit with a Development Review Inspector at the site of the proposed swimming pool AND attach a Site Plan with this form. Site plan requirements are as follows:
 - general site plan indicating the location of the pool
 - property line and structure set backs from the proposed pool
2. If the Inspector determines that a Grading and Drainage Plan will not be required. Complete the "HOLD HARMLESS AFFIDAVIT AND VARIANCE REQUEST FOR SWIMMING POOL" and return this form together with the affidavit to the County Zoning, Building and Planning Department.
3. If the Inspector determines that a Grading and Drainage Plan is required. Contact a registered Professional Engineer to prepare a Grading and Drainage Plan and submit to the Development Review Section for review and comment. The Development Review Section is located at 2400 Broadway S.E.

NOTE: In some cases, it may be necessary for the Inspector to confer with a supervisor or other County personnel prior to completing this form. In this case, you will be contacted by phone as to the results on the field inspection.

THIS AREA TO BE FILLED IN BY DEVELOPMENT REVIEW SECTION

_____ This site does not need a Grading and Drainage Plan- OK TO ISSUE PERMIT

_____ This site REQUIRES a Grading and Drainage Plan- DO NOT ISSUE PERMIT

By: _____ Date: _____