



Bernalillo County Planning & Development Services

111 Union Square St. SE • Suite 100 • Albuquerque, NM 87102 • (505) 314-0350 • Fax (505) 314-0480

AGENT/RUNNER AUTHORIZATION FORM

This form is used to allow persons other than the qualifying party on a contractor license to act on behalf of the contractor for a proposed permit and/or request.

Please Print	COMPANY NAME	Please Print
NAME OF QUALIFYING PARTY		NM LICENSE NUMBER
ADDRESS OF COMPANY		LICENSE CLASSIFICATION
CITY, STATE, ZIP		BERNCO. BUSINESS REGISTRATION NUMBER
PHONE NUMBER		ALTERNATE PHONE NUMBER

Please allow this letter to serve as authorization for the following individuals to serve on our behalf, as a duly authorized agent for above mentioned company. And as such, the following individuals may obtain building and/or trade permits and conduct business on our behalf, including issuance of corporate checks, representation in matters of construction permits, and business associated with various Departments associated with the Permit Process. If additional space is needed, please attach sheet on company letterhead. Please contact this office if you have any questions or comments. It is the responsibility of the Q.P. to maintain and keep this form current.

- | | |
|----------|-----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | 10. _____ |

License Holder:

State of New Mexico
Bernalillo County

Print Full Name

Subscribed and Sworn to before me on this _____
Day of _____, _____

Signature

Notary Public

My commission expires _____

County Authorization _____